

## त्तर पूर्व क्षेत्रीय शिक्षा संस्थान

NORTH EAST REGIONAL INSTITUTE OF EDUCATION

ष्ट्रीय शैक्षिक अनुसंधान एवं प्रशिक्षण परिषद

(NATIONAL COUNCIL OF EDUCATIONAL RESEARCH & TRAINING)

(मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

(An Autonomous Organization under Ministry of HRD, Government of India)

उमियाम, शिलांग – 793103, मेघालय Umiam – 793103, Shillong, Meghalaya

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January,2020

## F. No 18-35/2018-NERIE(Accts)/OSR/3/17

To,

M/s HRD Commercial and Industrial Security Force Pvt. Ltd. S.T Road, Badarpur, Karimganj Dist.

Assam 788803

Sub: Appointment of two (2) Lower Division Clerk On Out-Sourcing basis-reg.,

Sir,

With reference to the subject cited above, you are requested to kindly post two (2) Lower Division Clerk with within two weeks from the date of receipt of this letter as per details below:

## **Lower Division Clerk**

Age: Not exceeding 27 years (Can be relaxed in case of deserving candidates)

Essential Qualification:(1) 3 years Bachelors Degree from Recognised University

(2) Typing speed of 30 w.p.m. in english on computer

Remuneration: As per Daily wages for skilled Category under Ministry of labour, Govt. of India.

As per clause -11 of the NIT, the character and antecedents of the manpower shall be got verified through record check by the service Provider from the concerned Police authorities, and the original Police Report shall be submitted to NERIE.

Interview will be conducted at Principal Office NERIE, Umiam, list of minimum 10 suitable/ eligible candidates with details (address/contact number) may please forwarded to this office latest by 30<sup>th</sup> Jan'2020.

Thanking you,

Administrative Officer

## Copy to:

- 1. Institute Notice Board.
- 2. NERIE, Website.